

**MA'EMA'E ELEMENTARY SCHOOL 2021 PTSA SUMMER SCHOOL & ENRICHMENT ACTIVITIES**  
**Sponsored by: The Learning & Homework Center (TLHC)**

**Summer School Director:** Lisa Kumashiro (595-5400 ext. 230) & Greg Nakata (595-5400 ext. 224)  
**Enrichment Activities Director:** Nancy Liu

**Program Duration:** June 14, 2021– July 16, 2021  
 Monday thru Friday (No classes on Monday, July 5th – Independence Day)

**Program, Time & Tuition:**

<u>Program</u>	<u>Time</u>	<u>Tuition</u>
<b>Early Morning Care*</b> (Optional) This is an optional morning program. Program employee(s) will supervise students. No breakfast will be served, but students may bring breakfast from home if they wish.	6:30am – 8:00am	\$75
<b>Summer School</b> This program will include a standards-based curriculum in English Language Arts and Mathematics. Students not enrolled in Enrichment will be dismissed at 11:30am, before lunch.	8:00am – 11:30am	\$500
<b>Lunch</b> Students must bring a home prepared lunch	11:30 am - 12:00 noon	
<b>Enrichment Activities*</b> (Optional) This is an optional program and will include organized play and special learning activities, which may include team sports, Hawaiian Studies, and arts and crafts.	12:00 noon – 3:30pm	\$250
<b>Extended Afternoon Care*</b> (Optional) This is an optional program consisting of organized play. A program employee(s) will supervise students.	3:30pm – 5:30pm	\$125

*\*Programs will depend upon enrollment*

**Eligible Students:** Students currently enrolled in grades K-4 at Ma'ema'e Elementary School

**Registration Dates:** Registration is from March 5 - 17, 2021

**Registration/Payment:** Registration Link <https://bit.ly/2OoXw1c>  
 Payment Link <https://bit.ly/3bj4AA>

**Accepted/Waitlisted:** Parents will be notified of their child's status starting March 22, 2021. If you do not receive a confirmation by Wednesday, March 31, 2021, please contact the Summer School Director. Enrollment will remain open until classes are filled.

**Cancellation:** A class may be cancelled depending on enrollment and availability of teachers.

**Refunds:** Upon receiving a signed notice of withdrawal from the parent/legal guardian, the student will be officially withdrawn from the program and refunds will be granted according to the following schedule:

- 100% refund by Thursday, April 1, 2021.
- 50% refund by Friday, April 30, 2021.
- No refund issued after Friday, April 30, 2021

**School supplies your child needs: *(Supplies do not have to be new)***

Please label the following items with your child's name.

(3) #2 Pencils	Eraser	Box of 24 crayons or colored pencils
Glue	Markers	6" pointed Fiskars type Scissors
Watercolor paint	Portfolio with pockets	Wide-ruled marble composition notebook
Dry erase pen	Black Sharpie pen	1" ring binder

**Attendance:** Students NOT enrolled in Early Morning Care, may not be left unattended. They may wait outside of their classroom no earlier than 7:45am. All students should report to their classroom by 8:00am. Those who arrive after 8:00am must check in at the summer school office, before going to class. If your child is or will be absent, please contact Lisa Kumashiro, Summer School Director, at 595-5400 ext. 230.

**Break/Recess:** The Summer School & Enrichment Activities Program will **not** provide snacks, breakfast, or lunch. You are welcome to provide a peanut-free snack for your child for the daily 10-15 minute break.

**Lunch:** Between 11:30am – 12:00noon, students will have a lunch break. Students must bring lunch from home.

**Health/Injuries:** There is no health nurse during summer school. Student injuries or illnesses will be reported to the Summer School Director or Enrichment Activities Director. Directors will determine if parents need to be notified to pick up their child.

**Student Conduct Policy:** All students are required to follow our Student Conduct Policy. Any student who commits a Class A or Class B school offense will be dismissed from the Summer School & Enrichment Activities Program. For other offenses, if the student is counseled by one of the directors and the misconduct continues, he/she may be suspended or dismissed from the program. Full or partial refunds will not be provided.

**Wellness Policy:**

Please help stop the spread of illnesses. If your child has any symptom(s) listed below, or a fever of 100.4° F and higher, he/she must remain at home.

Families are asked to monitor their household members for the following symptoms of potential illness before leaving home:

- Feverish or unusually warm
- Coughing/sneezing
- Sore throat
- Shortness of breath/difficulty breathing
- Headache/stomach ache/nausea
- Muscle pain/unusual fatigue
- New loss of taste or smell

Teachers will use temporal infrared thermometers upon entering classrooms and visually screen students for the symptoms listed above. If any student exhibits any of the symptoms listed above, or has a temperature of 99.5° F or higher using the infrared thermometer, they will be sent to the Summer School Director for further evaluation using an ear thermometer. If the student has any symptom listed above or a fever of 100.4° F or higher they will be sent home.

Face masks must be worn at all times while on campus and in pick-up areas, even if you are in your vehicle. Face coverings/masks should cover the mouth and nose and are not required to be medical grade. Classroom teachers will have the authority to determine if/when masks may be removed in class. Removal of masks may be necessary for clear communication. Teachers may also provide “mask breaks”, a few minutes of supervised, outdoor and socially-distanced mask-free time.

**Pick-Up:**

Parents must present a current picture ID and sign out their child from the program. Upon approval, special pick-up arrangements may be made in writing to the director. For late pick-ups, the coordinator will assess a cash-only fee of \$5.00 per 5 minutes beyond your child’s registered program time. For supervision and liability reasons, we ask that you leave the premises soon after signing out your child.

**This is not a Department of Education sponsored activity.**