

MA'EMA'E ELEMENTARY SCHOOL 2022 PTSA SUMMER PROGRAMS

Sponsored by: The Learning & Homework Center (TLHC)

Summer Program Coordinator: Lisa Kumashiro
lisa.kumashiro@k12.hi.us
595-5400 ext. 230

Morning Care Director: Kelly Fujimoto

Enrichment & Afternoon Director: Nancy Liu

Program Duration: June 6, 2022– July 8, 2022
Monday thru Friday (No classes on Friday, June 10th & Monday, July 4th)

Program, Time & Tuition:

<u>Program</u>	<u>Time</u>	<u>Tuition</u>
Early Morning Care This is an optional morning program. Program employee(s) will supervise students. No breakfast will be served, but students may bring breakfast from home if they wish.	6:30am – 8:00am	\$75
Enrichment Activities This is an optional program and will include organized play and special learning activities, which may include team sports, Hawaiian Studies, and arts and crafts.	12:30pm– 3:30pm	\$250
Extended Afternoon Care This is an optional program consisting of organized play. A program employee(s) will supervise students.	3:30pm – 5:30pm	\$125

**Programs will depend upon enrollment*

Eligible Students: Students enrolled in Maemae Summer School

Registration Dates: Registration is from April 6-18, 2022

Registration/Payment: [Registration Link https://bit.ly/3HVS9g0](https://bit.ly/3HVS9g0)
The payment link will be provided at the end of the registration process.

Cancellation: A class may be canceled depending on enrollment and availability of teachers.

Refunds: Upon receiving a signed notice of withdrawal from the parent/legal guardian, the student will be officially withdrawn from the program and refunds will be granted according to the following schedule:

- 100% refund by Monday, May 2, 2022.
- 50% refund by Monday May 23, 2022.
- No refund issued after Monday, May 23, 2022.

Attendance: Students in Morning Care will be allowed on campus from 6:30am. Students not in Morning Care will be allowed on campus from 7:45am and should report to the courtyard fronting the cafeteria. Those who arrive after 8:00am must check in at the summer school office, before going to class. If your child is or will be absent, please contact Lisa Kumashiro, Summer School Coordinator, at 595-5400 ext. 230.

Lunch: Between 12:00 noon - 12:30pm, students will have a lunch break. Students must bring lunch from home.

Student Conduct Policy: All students are required to follow our Student Conduct Policy. Please see the attached document.

Wellness Policy: We will follow the most up to date Hawai'i Department of Education's [Return to School/Work Criteria and Daily Wellness Check](#) policies.

Teachers will use temporal infrared thermometers upon entering classrooms and visually screen students for the symptoms listed above. If any student exhibits any of the symptoms listed above, or has a temperature of 99.5° F or higher using the infrared thermometer, they will be sent to the Health Aide for further evaluation using an ear thermometer. If the student has any symptom listed above or a fever of 100.4° F or higher they will be sent home.

Face masks must be worn at all times while indoors. Face coverings/masks should cover the mouth and nose and are not required to be medical grade. Classroom teachers will have the authority to determine if/when masks may be removed in class. Removal of masks may be necessary for clear communication.

Pick-Up: Parents must present a current picture ID and sign out their child from the program. Upon approval, special pick-up arrangements may be made in writing to the director. For late pick-ups, the coordinator will assess a cash-only fee of \$5.00 per 5 minutes beyond your child's registered program time. For supervision and liability reasons, we ask that you leave the premises soon after signing out your child.

This is not a Department of Education sponsored activity.